

Washington County Housing Authority

Purpose

Policy and procedures for Section 8 Housing Choice Voucher holders to request reasonable accommodations or modifications to their dwelling due to a disability, in accordance with the Fair Housing Act and HUD guidelines.

Scope

This policy applies to all Section 8 voucher holders who require disability-related accommodations or modifications in their housing unit.

Policy Statement

It is the policy of the housing authority to provide reasonable accommodations and modifications to individuals with disabilities to ensure equal access to housing and related services.

Procedures

1. Identify the specific accommodation or modification needed.
2. Submit a written request to the Public Housing Authority (PHA) or landlord.
3. Clearly state that the request is for a reasonable accommodation or modification.
4. Describe the disability-related need and how the request will assist in using and enjoying the housing.
5. Await a response from the housing provider.

Documentation Requirements

If the disability is not obvious, the housing provider may request documentation from a qualified professional. The documentation should confirm the existence of a disability and the necessity of the requested accommodation. Detailed medical history or diagnosis is not required.

Response Timeline

The housing provider must respond to the request within a reasonable time. If the request is reasonable and does not impose an undue financial or administrative burden, it should be approved. Otherwise, an interactive process should be initiated to find an alternative solution.

Appeals Process

If a request is denied, the applicant may:

- Request a written explanation for the denial.
- File a complaint with HUD's Office of Fair Housing and Equal Opportunity.
- Seek legal assistance from a fair housing organization or attorney.

If you have any questions regarding a Reasonable Accommodation or how to complete the forms, please contact the Housing Choice Voucher office.

Contact:

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